

MEETING MINUTES

Meeting #3

June 1, 2009

Project: PUSD Measure TT Projects
Don Benito Fundamental School
PBWS P/N: 09009.00

Attendees:

School Site Council Members (refer to SSC Minutes for list)

PUSD:

Victoria Rueda, School Principal (Portion of meeting)
Steve Brinkman, Chief of Facilities (Portion of meeting)

PBWS:

Fred Wesley, Principal
Wade Frazier, Project Director

Purpose: The purpose of this meeting was to review the preliminary estimate for the Facilities Master Plan scope and to prioritize projects to be completed under Measure TT since the total costs for all FMP items exceeds the funds available to the campus under Measure TT.

- 3.1 **Budget:** The construction budget under Measure TT for work at the campus is \$4,480,920 including contingencies (\$3,117,162 excluding contingencies).
- 3.2 **Estimate:** PBWS reviewed the estimate of all scope items under the Facilities Master Plan to total approximately \$8,884,375. This estimate is to be considered “order of magnitude” since no design work has been completed to date.
- 3.3 **Priorities:** The Committee discussed priorities for the campus with each member listing their three top priorities. Discussion ensued and the Committee members reached a consensus on the following items as most important:
 1. Quick start shade structures (FMP Items 11b, 13 & 14). Note that Item 13 - Lunch Shelter may not be required if there is no new classroom wing to require relocation of existing structure.
 2. Library/Media center, combined with Administration and new classrooms if possible. Preferred location: West entrance to campus.
 3. New Kindergarten classrooms and play area improvements to accommodate change to all-day Kindergartens. Possibly these could be incorporated in the area of the existing administration if the administration is relocated to the west entrance.
 4. Improvements to the kitchen, cafeteria, and multi-purpose room, as budget allows.

The Committee also understands that certain ADA and life-safety upgrades will be required by DSA. The Committee was hopeful that item D1 – Water service separation will be paid for by separate District funds.

The Committee will also analyze future classroom needs after K-5 conversion and addition of all-day Kindergarten.

- 3.4 This was the final scheduled meeting for the school year. Phil Soto, Committee Chair, and Victoria Rueda, Principal, will not be returning for the next school year. Further communications during the summer will be through Alison Carlson, who will coordinate any special meetings that may occur prior to the next scheduled meeting on October 5.

Meeting Minutes

PUSD/Don Benito Fundamental School

June 1, 2009

If anyone present at the meeting have changes or corrections to the minutes as presented above, please notify PBWS in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Submitted by:

PBWS architects



Fred Wesley, AIA, LEED® AP
President

cc: Victoria Rueda, School Principal
School Site Committee members (via Victoria Rueda)
Steve Brinkman, PUSD
Gerald Schober, PUSD